

# CITY OF CEDARTOWN

201 East Avenue Cedartown, Georgia 30125  
770.748.3220 phone \* 770.748.8962 fax  
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**DEPARTMENT:** WASTEWATER

**POSITION/TITLE:** WASTEWATER OPERATOR (Trainee)

**SALARY RANGE:** DEPENDENT ON QUALIFICATIONS

**JOB SUMMARY:**

Under the general supervision of the Wastewater Superintendent, a person in this position performs duties associated with the operation of the city's wastewater treatment plant. This work involves the responsible operation of filters, clarifiers, chemical feeders, and associated equipment, vital to the wastewater treatment process. A person in this position does not exercise supervisory control. The successful candidate must achieve certification as a Class III Wastewater Operator within 12 months of employment.

**JOB FUNCTIONS:**

- Regulates the proper flow of chemicals and /or substances such as; lime, chlorine, polymer, and sodium thiosulfate, by making visual inspections of components, gauges, and instruments.
- Adjustments are made to maintain the prescribed levels and standards for effluent water quality as mandated by the State and Federal Governments.
- Operator loads chemicals into feed devices by physically transporting them from storage areas to the feed locations.
- Ensures that wastewater is properly treated by biological and chemical means to ensure compliance with permit requirements.
- Checks gauges/instruments by making daily inspections of various operations components to ensure that proper treatment efficiency is maintained.
- Additional duties include; inspection of pump and motor operation by visual inspection of gauges and instruments in order to maintain.
- Tests samples of wastewater at the plant on a routine basis by following specific laboratory techniques to ensure that the wastewater treatment process is functioning properly.
- Inspects all mechanical equipment on a daily basis by making visual checks of various parts, equipment, and instruments.
- Inspections are followed making oral communication and written reports of any defects to the Wastewater Superintendent to ensure the proper operation and maintenance of the wastewater plant facility.
- Operators are required to maintain sanitary conditions and proper operation of the plant by changing and cleaning various equipment, assisting in the cleaning of the facility and grounds, and by performing any other general maintenance duties as necessary.
- Operators perform related work as required.

**MINIMUM QUALIFICATIONS:**

- Certification by the Georgia State Board of Examiners for Certified Wastewater Treatment Plant Operators as a Class I, II or III Operator, preferred.
- Call-in response to alarm conditions may be required.
- Possession of a valid Georgia Driver's License.
- High School Diploma or equivalent,
- **This position may also require weekend and holiday plant coverage on a rotating basis.**

**BENEFITS:**

- |                     |                     |                            |
|---------------------|---------------------|----------------------------|
| • Health Insurance  | • Retirement        | • Paid Personal Leave      |
| • Dental and Vision | • Paid Holidays     | • City Paid Life Insurance |
| • Disability        | • Paid Annual Leave |                            |
|                     | • Paid Sick Leave   |                            |

**DATE POSTED:** 03.12.2024

**APPLICATION DEADLINE:** until filled

**For a detailed Job Description, please contact Stephanie Rooks at 770.748.3220**